

Komal Singh

Jaunpur, Uttar Pradesh, 222202

+91 7318598620

sanjaysandhyasingh2001@gmail.com

[linkedin.com/in/komal-singh](https://www.linkedin.com/in/komal-singh)

Internship

Subhansh Sewa Trust (HR Intern) (4 month)

March-June 2025

- Job postings on various platforms
- Resume shortlisting and screening
- Extending job offers and onboarding new hir

Bolo-Suno HR & People Operations Intern (2 month)

April- May 2025

- Support HR processes: hiring onboarding, performance check - ins & term culture.
- Coordinating between Cross - functional intern terms (Marketing, Ops, etc.)
- Helping build a smooth and engaging intern experience at a fast-paced startup.
- Practicing people - first leadership while learning the essential of lean HR in startup environments

Institute of Clinical Hypnosis and Related Science (ICHARS)(Intern)

Feb 2025

- Eclectic Psychotherapy
- Mindfulness

Certifications

Diploma in Computer Application (DCA)

Jan 2024

Course on Computer Concepts (NIELIT)

Jan 2021

Webinar on Work- Life balance (Counsel India)

March 2025

Meditation (TATTVAM MEDITATION)

March 2025

Digital Marketing Fundamentals (IIDE-The Digital School)

March 2025

TCS iON Career Edge - Young Professional

April 2025

Technical Skills

Soft Skills: Problem - Solving, Team Player, Adaptability, Project Management, Excellent Communication

Tools: Microsoft Office (Microsoft Word, Microsoft Excel, Microsoft PowerPoint)

Platform: Unix/Linux, Windows 10, Windows 11

Technologies: Tally. ERP 9, Tally prime

Education

Veer Bahadur Singh Purvanchal University, <i>MA, Psychology — CGPA:8.1</i> <i>Jaunpur, Uttar Pradesh</i>	2024 – 2026
Veer Bahadur Singh Purvanchal University, <i>B.Sc. Psychology CGPA: 8.3</i> <i>Jaunpur, Uttar Pradesh</i>	2021 – 2024
Dwivedi Paradise English High School <i>12th with Biology — CGPA: 8.3 M. Badshahpur,</i> <i>Uttar Pradesh</i>	2019– 2020
Dwivedi Paradise English high School <i>10th — CGPA: 8.0</i> <i>M. Badshahpur, Uttar Pradesh</i>	2017 – 2018

Personal information

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| • Name | :Komal Singh |
| • Marital Status | : Single |
| • Language Known | : English, Hindi |
| • Date of Birth | : 10th March 2003 |
| • Nationality | : Indian |
| • Address | : Vill. – Dhaurahara, Post – M. Badshshpur, District – Jaunpur |
| • Hobbies | : Listening to music, Travelling, Reading |

Declaration

I hereby declare that all the statements and information given by me in this application are true, correct and complete to the best of my knowledge and belief.

Date : 22-04-26

Place: Lucknow

(Komal Singh)